

Woburn Housing Authority
59 Campbell Street
Woburn, MA 01801-3699

The FEDERAL-AIDED Public Housing 3 & 4 BEDROOM waiting list is open until further notice. Applications will not be accepted by FAX. Effective 5/1/2015

**FEDERAL PUBLIC HOUSING
APPLICATION FOR TENANT ELIGIBILITY**

- 1. APPLICANT** Name _____
Current Address _____
City/Town _____ State ____ Zip _____
Mailing Address if different: _____

Social Security Number: _____
Home Telephone _____ Work Number _____
E-mail address _____ Cell Phone # _____

Do Not Write in Box

Appl No.
Emer
Emp/Eld/Dis
Res Inc

- 2. HOUSEHOLD COMPOSITION:** List All members of household, including head:

Complete Name	Sex	Relation to head	Birth Date Birth Place	Social Security Number	US Citizen or Legal Resident
1.		Head	_____		
2.			_____		
3.			_____		
4.			_____		
5.			_____		
6.			_____		
7.			_____		
8.			_____		

- 3. Is any change in the household expected?** (circle one) yes no
If yes, what type of change? _____ When? _____

- 4. RACE/ETHNIC ORIGIN:** Please circle all that apply. This information is required for government reports.

- 11-White; 12-Black or African American; 13-Asian;
14-American Indian or Alaskan Native; 15-Native Hawaiian or other Pacific Islander;
16-American Indian or Alaskan Native & White; 17-Asian & White;
18-Black or African American & White;
19-American Indian or Alaska Native and Black or African American;
20-Other Multi Racial;

ETHNICITY: Please circle all that apply.

Hispanic Non-Hispanic

- 5. HOUSEHOLD INCOME:** List income received by all household members:

Household Member	Type of Income	Name and Address of source of income or employer	Monthly gross amt.

6. **ASSETS:** List below the assets of all household members. Include **all bank accounts**, stocks and bonds, trust agreements, real estate, etc. Do not include clothing or furniture.

Name	Description & Location of Assets	Value

7. **FEDERAL-AIDED HOUSING PREFERENCE STATUS:** Applicants meeting one of the following categories may receive preference in the Federal-Aided Public Housing Program. **Please be sure to answer all questions so that you will receive any preferences for which you are entitled.** Verification of the conditions must be submitted when the Authority asks for it.

A. EMPLOYED/ELDERLY/DISABLED RANKING AND LOCAL PREFERENCES:

1. Is an adult member of the household:

Employed?	YES	[]	NO	[]
Elderly?	YES	[]	NO	[]
Disabled?	YES	[]	NO	[]

B. RESIDENT RANKING AND LOCAL PREFERENCES:

1. Does a household member live or work in Woburn? YES [] NO []

8. **EMPLOYMENT HISTORY:** Provide the following information for each household member who is presently employed. If any member is presently unemployed but worked during the past year, provide this information about that person's most recent job.

Name	Name & Address of Employer	Dates of Employment	Job Title	Name of Immediate Supervisor

9. EXPENSES:

Child care expenses for employment or education
Unreimbursed medical expenses if 62 or older

10. **HOUSING HISTORY:** List in reverse order all addresses for the past five years.

A) Address: _____ Time _____ to present
 Name of Landlord: _____ Telephone: _____

Address of Landlord: _____
 Monthly Rent: _____ Names of Other Adults residing with you at that address: _____

B) Address: _____ Time: _____
 Name of Landlord: _____ Telephone: _____

Address of Landlord: _____
 Monthly Rent: _____ Names of Other Adults residing with you at that address: _____

D) Address: _____ Time: _____
 Name of Landlord: _____ Telephone: _____

Address of Landlord: _____
 Monthly Rent: _____ Names of Other Adults residing with you at that address: _____

Please use additional paper to list other landlords and addresses.

11. Have you, or any member of your household, ever received housing assistance from this or any housing agency or group? This includes rental assistance programs. (circle one) yes no

If yes: Name of head of household at that time:
Relationship to present applicant:
Name of Housing Agency:
Date Moved Out:
Reason Moved Out:
Did you leave as a tenant in good standing? yes no
If no, please explain:

12. **REFERENCES:** List two personal references. These should not be relatives or household members.

A) Name: _____ Telephone: _____
Address: _____ City: _____ State: _____

B) Name: _____ Telephone: _____
Address: _____ City: _____ State: _____

13. Do you have any pets? (circle one) yes no
If yes, please describe:

14. **EMERGENCY CONTACT:** Name and phone number of a relative or friend to contact if unable to contact you:

15. **CRIMINAL RECORD:** Have you or any member of your household been convicted or arrested of either a misdemeanor or a felony in the last ten years? (circle one) yes no

If yes, please explain:

16. **APPLICANT'S CERTIFICATION:**

I understand that this application is not an offer of housing. Based on this application, I understand that I should not make any plans to move or to end my present tenancy until I have received a written Unit Offer from the Housing Authority.

I understand that it is my responsibility to inform the Housing Authority in writing of any change of address, income or household composition. This application will be canceled in the future if I don't respond quickly to letters sent to me at the last address I have given the WHA.

I hereby authorize the Woburn Housing Authority to make inquiries to verify the information I have provided. I certify that the information I have provided in this application is true and correct. **I understand that any misrepresentation or false statement will be sufficient grounds for the cancellation of my application for housing; or if admitted as a result of false information, may result in prosecution for fraud and eviction from public housing.**

Sworn to under the pains and penalties of perjury.

Applicant's Signature: _____ Date: _____

Co-Applicant's Signature: _____ Date: _____

****IF THIS APPLICATION IS NOT FILLED OUT COMPLETELY, IT WILL NOT BE ACCEPTED AND IT WILL BE RETURNED TO YOU FOR COMPLETION****